

# LOGOOTEER PUBLIC LIBRARY

## DISPLAYS AND HANDOUTS IN THE LIBRARY

As an educational and cultural institution and as part of its public service, the library welcomes exhibits and displays of interest, information, and enlightenment to the community at large. The library provides information to the community through displays, handouts, announcements, and exhibits in designated areas.

- 1. Priority and Approval**

The library has first priority for all exhibit and display space for library purposes. Approval for all exhibits and displays rests with the Library Director or an appointed staff member. Unapproved materials will be disposed of at the library's discretion. Interpretation of this policy rests with the Library Director or Library Board.

- 2. Eligibility and Space Availability**

Materials may be provided by the library or other non-profit organizations, community groups, individuals, educational institutions, or governmental agencies. Handouts provided by businesses may be considered if events are free or are available job opportunities. Exhibit and display space is available on an equitable basis, regardless of the beliefs or affiliations of groups requesting this service.

- 3. Limitations**

The library reserves the right to limit the size and number of items, the schedule of any display, and the frequency with which the group or organization may have a display.

- 4. Endorsement**

Distribution or posting of materials by the library does not necessarily indicate the library's endorsement of the issue or events promoted by those materials.

- 5. Fees**

All exhibits and displays are offered to the library on a voluntary, non-fee basis.

- 6. Security and Liability**

The library assumes no liability in the event of damage, destruction, or theft of a display.

Adopted on August 10, 2015